

**COTTAGE GROVE CITY COUNCIL MEETING  
MINUTES  
February 23, 2009**

**CALL TO ORDER**

Council President Thomas Munroe called the meeting to order at 7:30 p.m. in the Council Chambers at City Hall.

**ROLL CALL/FLAG SALUTE**

City Recorder Joan Hoehn called the roll. The following were

Present: Council President Thomas Munroe, City Councilors Diane Conrad, Mike Fleck, Lynn Miller

Absent: Mayor Gary Williams, City Councilors Wayne Clark, Heather Murphy

Youth Representative Shelby Beauchamp was present.

Staff Present: City Manager Richard Meyers, Finance Director Bert McClintock, Community Development Director Howard Schesser, Public Works Director Jan Wellman, Police Chief Mike Grover, Community Services Director Pete Barrell, City Engineer Ron Bradsby

City Attorney Sean Kelly was present.

News Media Present: None

**ITEMS TO BE ADDED TO THE AGENDA**

None

**PUBLIC HEARINGS**

None

**PUBLIC COMMENT ON AGENDA ITEMS**

None

**RESOLUTIONS AND ORDINANCES**

(a) Second Reading of Amendment to Chapter 15.16 of the Cottage Grove Municipal Code

City Engineer Ron Bradsby explained that the ordinance places written policy on the clarification of the definition of acceptance under the City SDC code. It came about with Hayden Homes, and staff just needed clarification. Staff recommends second reading and placing it on final passage.

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT ORDINANCE NO. 2975, “AN ORDINANCE AMENDING SECTION 15.16.130 C. OF THE COTTAGE GROVE MUNICIPAL CODE,” BE READ ONCE IN TITLE ONLY AND PLACED ON ITS FINAL PASSAGE.**

Roll was called on the motion and the vote was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

City Attorney Sean Kelly read Ordinance No. 2975 once in title only.

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT ORDINANCE NO. 2975, “AN ORDINANCE AMENDING SECTION 15.16.130 C. OF THE COTTAGE GROVE MUNICIPAL CODE,” BE ADOPTED.**

Roll was called on the motion and the vote was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

(b) Second Reading of Ordinance No. 2976 Amending Section 15.16.050(C)(3) of the Cottage Grove Municipal Code

Community Development Director Howard Schesser said Council gave first reading to this ordinance at the last Council meeting, and staff’s recommending that the ordinance be adopted.

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT ORDINANCE NO. 2976, “AN ORDINANCE AMENDING SECTION 15.16.050(C)(3) OF THE COTTAGE GROVE MUNICIPAL CODE,” BE READ ONCE IN TITLE ONLY AND PLACED ON ITS FINAL PASSAGE.**

Roll was called on the motion and the vote was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

City Attorney Sean Kelly read Ordinance No. 2976 once in title only.

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT ORDINANCE NO. 2976, “AN ORDINANCE AMENDING SECTION 15.16.050(C)(3) OF THE COTTAGE GROVE MUNICIPAL CODE,” BE ADOPTED.**

Roll was called on the motion and the vote was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

(c) Resolution Adopting the Traffic Trip Rate Table

Howard said now that Council has adopted Ordinance No. 2976, it’s appropriate to bring forward the Traffic Trip Rate Table, which would be adopted by resolution. The table is attached to the resolution, and staff is recommending that the resolution be adopted.

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT RESOLUTION NO. 1689, “A RESOLUTION ADOPTING THE TRAFFIC TRIP RATE TABLE PER SECTION 15.16.050(C)(3) OF THE COTTAGE GROVE MUNICIPAL CODE,” BE ADOPTED.**

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

**BUSINESS FROM THE CITY COUNCIL**

(a) Audit Committee Re-Appointment

Finance Director Bert McClintock said Ralph Zeller’s term and Robert Ball’s term on the Audit Committee both expired July 31, 2008. They have both expressed an interest in being reappointed to serve on the committee. Ralph has accounting experience and Robert has a banking background. It’s staff recommendation that both be re-appointed.

Councilor Fleck disclosed that Robert Ball is actually one of his bosses and he had intended to reclude himself, but if he did there wouldn’t be a quorum. So, he said he would like to disclose and go ahead and vote on this item unless there’s any dissent.

Councilor Conrad asked if these vacancies were advertised, and were there other respondents.

Bert responded that it wasn’t advertised, because with the Audit Committee traditionally it’s been that the City seek people with a certain experience and background. She understood that it hadn’t been an advertised position. Bert said they are late in the process this year, and it would be her intention to explore that in the future.

Councilor Conrad asked for the City Attorney’s opinion on making these appointments without having advertised them.

Sean responded that he thought they could be re-appointed without being advertised, but appreciated Councilor Conrad’s concern. He thought it sounded like staff was listening to that and is something that will be explored the next time.

Councilor Miller said positions on the Audit Committee have been advertised in the past, and unfortunately they have had to go searching for people to serve in this capacity. She said these two people are very conscientious and very well experienced and have done a super job for the City in the past.

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT COUNCIL RE-APPOINT RALPH ZELLER AND ROBERT BALL TO THE CITY’S AUDIT COMMITTEE.**

Councilor Conrad said she will be approving this with the cautionary note that these committees should be advertised in the future.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

(b) Concerns from the City Council

None

### **BUSINESS FROM THE CITY MANAGER**

(a) Report from the City Manager

1) Richard reminded those Councilors who signed up that the PP&L reception is tomorrow evening and the lunch is on Wednesday.

2) Richard thanked all the Councilors who came for the Youth Advisory Council Academy last Monday. It was a great success.

3) Richard said as a result of the Council meeting where LRAPA officials were present and some of the comments from the Council, they have been discussing opportunity or options of making sure the City of Cottage Grove is represented on the board as a dues paying member. He said he has been working with Oakridge and Springfield and other communities to try and work that through and make that happen.

4) Richard played a video of the episode of America's Most Wanted that played on television Saturday night which was the re-enactment of the Cottage Grove Police Department arresting Michael Bresnahan, one of America's Most Wanted.

### **BUSINESS FROM THE CITY ATTORNEY**

(a) Report from the City Attorney

None

**PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA**

None

**CONSENT AGENDA**

(a) Minutes of the February 9, 2009 Regular City Council Meeting

**ITEMS REMOVED FROM THE CONSENT AGENDA**

None

**IT WAS MOVED BY COUNCILOR MILLER, SECONDED BY COUNCILOR FLECK THAT THE CONSENT AGENDA BE ADOPTED.**

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X			X	
NAYS							
ABSTAIN							

**ADJOURNMENT**

There being no further business, Council President Munroe adjourned the regular meeting of the City Council at 7:52 p.m.

The next regular City Council Meeting will be held March 9, 2009 at 7:30 p.m. in the Council Chambers at City Hall.

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Joan Hoehn, City Recorder

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Gary Williams, Mayor