

**COTTAGE GROVE CITY COUNCIL
REGULAR MEETING
August 10, 2009**

CALL TO ORDER

Mayor Williams called the meeting to order at 7:30 p.m. in the Council Chambers at City Hall.

Mayor Gary Williams introduced Trudy Borrevik who has been hired as the City Recorder to replace Joan Hoehn, who has retired.

ROLL CALL/PLEDGE OF ALLEGIANCE

City Recorder Trudy Borrevik called the roll. The following were

Present: Mayor Gary Williams, City Councilors Mike Fleck, Lynn Miller, Thomas Munroe, Heather Murphy and Diane Conrad

Absent: City Councilor Wayne Clark

Staff Present: City Manager Richard Meyers, Community Development Director Howard Schesser, Police Chief Mike Grover, Public Works Director Jan Wellman

City Attorney Sean Kelly was present as was attorney Martin Fisher

News Media Present: Cameron Reiten - KNND Radio

ITEMS TO BE ADDED TO THE AGENDA

None

PUBLIC HEARINGS

None

PUBLIC COMMENT ON AGENDA ITEMS

Tara Salusso, 1404 S. 4th Street, Cottage Grove, spoke in favor of the transfer of the Small City and Rural Transit Formula Program (5311 Program). Ms. Salusso is the Executive Director of the South Lane Wheels and stated she was glad that the City was considering administering the grant funds.

RESOLUTIONS AND ORDINANCES

None

BUSINESS FROM THE CITY COUNCIL

Councilor Lynn Miller stated she was glad that Public Works Director Jan Wellman and the public works staff had been taking down all the ugly signs around town that go up overnight and over the weekends.

BUSINESS FROM THE CITY MANAGER

- (a) Transfer of Small City and Rural Transit Formula Program Grant Funding (5311 Funding)

City Manager Richard Meyers advised that the City had been contacted by Lane Transit District (LTD) as well as the Oregon Department of Transportation (ODOT) about transferring the administering of the Small City and Rural Transit Formula Program Grant Funding (5311 Funding). The 5311 Funding is federal money that comes to LTD from ODOT and is currently administered by LTD for South Lane Wheels.

The money is used by South Lane Wheels for a variety of things, not just the route around town but it is used for that and helps fund that. One issue that LTD has is that they have contracts in place and if there is a fixed route those contracts apply. South Lane Wheels is currently developing their route around town and will soon to be putting up signs, benches and shelters and the concern is that this would look more like a fixed route even though it does deviate at times. This may get into an argument and possibly jeopardize the money or require South Lane Wheels to pay more money for certain services under those contracts that LTD currently has.

LTD and ODOT took a pro-active approach to find solutions. One of the solutions was, is the City interested in taking over the administration of this portion of the 5311 Funding and working with South Lane Wheels and administering that for them from ODOT. The City expressed interest, the amount is approximately \$121,000 and it is important to keep the costs down and if the LTD contracts went into place the costs would go up considerably for South Lane Wheels and services would likely be eliminated. The administration of the 5311 Funding is basically the same or similar to the CDBG grants that the City currently administers and the City feels comfortable in having some of the expertise in handling the basic parameters associated with the grant. Some of the transportation specific requirements the City is not familiar with, however LTD and ODOT have both volunteered to assist the City with the steps.

Staff is asking the Council for authorization to move forward and to prepare the documents for transferring the operation over to the City.

Councilor Munroe asked about the fifth paragraph in the document it states that the program is a

reimbursement program. Is there anyway that the City could end up having to use City funds if the federal government ran out of money and refused to pay the reimbursements?

Mr. Meyers stated he didn't think so because once the funds are used, South Lane Wheels cannot request additional funds. They would be stuck with the bills because the reimbursement comes from South Lane Wheels requesting it from the City and the City requests it from ODOT so the City wouldn't be making the expenditure.

Tara Salusso advised that the State does a formula to determine what South Lane Wheel's allocation is and that is what is distributed.

Councilor Conrad asked about the 5% that LTD used for administrative costs and if that would cover the expense for the City to take over the administration of the funds. Staff responded, yes.

Mayor Williams thanked Councilors Fleck, Clark and Murphy for working on this issue.

IT WAS MOVED BY COUNCILOR MUNROE WITH A SECOND BY COUNCILOR MILLER THAT THE CITY COUNCIL ACCEPT THE RESPONSIBILITY ASSOCIATED WITH ADMINISTERING THE SMALL CITY AND RURAL TRANSIT FORMULA PROGRAM (5311) FUNDS AND AUTHORIZE THE CITY MANAGER TO WORK WITH ODOT, LTD AND SOUTH LANE WHEELS TO PREPARE THE NECESSARY DOCUMENTATION AND MATERIALS TO TRANSFER THE ADMINISTRATION OF 5311 PROGRAM FUNDS FROM LTD TO THE CITY.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

(b) Report from the City Manager

- 1) Richard stated that Trudy would start work on August 17, 2009. She has been in local government for 23 years with Springfield and Reedsport. She has had Municipal Court experience as well as working as a Clerk in the City Manager and Mayor's Office for Springfield.
- 2) Richard reminded the Council about the City Tree Limb Pickup program starting on August 24, 2009 and that brochures were provided to Council tonight.

- 3) Richard in response to Councilor Miller’s comments about the signs, stated the police department and public works department are picking up those signs as well as other staff that see them. Last week there was actually someone putting up saw horses with their signs in the street.
- 4) Richard stated that on August 1st Bohemia Mining Days had an appreciation thank you BBQ in Coiner Park for all the volunteers and it was reminded that it will be 50 years before we do another expanded Bohemia Mining Days. The City was presented with a collage that was made in honor of the work the City did in helping with Bohemia Mining Days which will be in the City Manager’s Office and will eventually be placed in the Council Chambers.

BUSINESS FROM THE CITY ATTORNEY

None

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

Barbara Baremore, 809 S. 2nd, commented about the graffiti that is taking over the City. She stated she walks on the bridge and it has gotten to where it is so bad that someone even painted their full name on the bridge and wondered if the City had considered offering a reward and possibly taking donations for rewards.

CONSENT AGENDA

Approval of Minutes of the July 27, 2009 Regular City Council Meeting.

IT WAS MOVED BY COUNCILOR FLECK, SECONDED BY COUNCILOR MUNROE TO APPROVE THE CONSENT CALENDAR.

The vote on the motion was as follows:

VOTE	Councilor Fleck	Councilor Miller	Councilor Munroe	Councilor Murphy	Councilor Clark	Councilor Conrad	Mayor Williams
AYES	X	X	X	X		X	X
NAYS							
ABSTAIN							

ADJOURNMENT

There being no further business, Council President Munroe adjourned the regular meeting of the City Council at 7:46 p.m.

The next regular City Council Meeting will be held August 24, 2009 at 7:30 p.m. in the Council Chambers at City Hall.

Trudy Borrevik, City Recorder

Gary Williams, Mayor