



M E M O R A N D U M

TO: Mayor and City Council

FROM: Bert McClintock, Finance Director

DATE: December 3, 2008

SUBJECT: **RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2008-2009 AND MAKING APPROPRIATIONS.**

**Background**

A public hearing before the City Council was held this evening to receive comments concerning the proposed supplemental budget. ORS 294.480 permits the governing body to make a supplemental budget for the fiscal year for which the regular budget has been adopted for certain and specific reasons.

The supplemental budget is necessary at this time to address unanticipated needs within the General Fund, Wastewater Fund, General Reserve Fund, and the Water Reserve Fund.

**Recommendation**

After consideration of the public comment, make any necessary adjustments and adopt the resolution.

**Cost**

No cost.

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Richard Meyers, City Manager  
Director

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Bert McClintock, Finance

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET FOR FISCAL YEAR 2008-2009 AND MAKING APPROPRIATIONS.

WHEREAS, ORS 294.480 permits the governing body of a municipal corporation to make a supplemental budget for the fiscal year for which the regular budget has been prepared under one or more of the following reasons:

- a. An occurrence or condition which had not been ascertained at the time of the preparation of a budget for the current year which requires a change in financial planning.
- b. A pressing necessity which was not foreseen at the time of the preparation of the budget for the current year which requires prompt action.
- c. Funds were made available by another unit of federal state, or local government and the availability of such funds could not have been ascertained at the time of the preparation of the budget for the current year.
- d. Other reasons identified per the statutes, and

WHEREAS, the supplemental budget proposed meets one or more requirements of ORS 294.480;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Cottage Grove hereby adopts a supplemental budget for fiscal year 2008-2009 in the sum of \$2,362,552, now on file at City Hall.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2008 and for the purposes shown below are hereby appropriated as follows:

General Fund – Non Departmental

Capital Outlay	
Wireless Equipment	1,030,000
Buildings and Improvements	<u>1,700</u>
Total	1,031,700

To recognize unanticipated cash carryover, loan proceeds, and auction proceeds to pay for the development of broadband infrastructure and electrical service work.

Wastewater Fund – Non Departmental

Materials and Services	
Engineering – ORWD Grant	<u>48,275</u>
Total	48,275

To recognize grants from the Oregon Water Resource Department and Bohemia Foundation to pay for engineering fees associated with the development of a Water Reuse Plan.



**NOTICE OF SUPPLEMENTAL BUDGET HEARING**

A public hearing on a proposed supplemental budget for the City of Cottage, Lane County, State of Oregon, for the fiscal year July 1, 2008 to June 30, 2009 will be held at City Hall, 400 E. Main Street. The hearing will take place on the 8<sup>th</sup> day of December, 2008 at 7:30 p.m. The purpose of the hearing is to discuss the supplemental budget with interested persons.

A copy of the supplemental budget document may be inspected or obtained on or after December 1, 2008, at City Hall, 400 E. Main Street, between the hours of 8:00 a.m. and 5:00 p.m.

SUMMARY OF SUPPLEMENTAL BUDGET

FUND: General Fund - Non-Departmental

Resource	Amount	Requirement	Amount
1. Unanticipated Cash Carryover	230,000	1. Capital Outlay - Wireless Equipment	1,030,000
2. Loan Proceeds	800,000	2. Capital Outlay - Buildings and Improvements	1,700
3. Auction Proceeds	1,700	3.	
Revised Total Resources	1,031,700	Revised Total Requirements	1,031,700
Comments: To provide for the development of broadband infrastructure, (Budgeted but not spent fiscal year 2007-08) and electrical service work.			

FUND: Wastewater Fund - Non-Departmental

Resource	Amount	Requirement	Amount
1. Oregon Water Resource Department - Grant	23,275	1. Materials and Services - Engineering - ORWD Grant	48,275
2. Bohemia Foundation - Grant	25,000	2.	
3.		3.	

Revised Total Resources	48,275	Revised Total Requirements	48,275
Comments: Engineering fees associated with the development of a Water Reuse Plan.			

FUND: General Reserve Fund

Resource	Amount	Requirement	Amount
1. Unanticipated Cash Carryover	215,000	1. Capital Outlay - Wireless Equipment	215,000
2.		2.	
3.		3.	
Revised Total Resources	215,000	Revised Total Requirements	215,000
Comments: To provide for the development of broadband infrastructure. (Budgeted but not spent fiscal year 2007-08).			

FUND: Water Reserve Fund

Resource	Amount	Requirement	Amount
1. State Revolving Loan Fund	1,067,577	1. Capital Outlay - Buildings and Improvements	1,067,577
2.		2.	
3.		3.	
Revised Total Resources	1,067,577	Revised Total Requirements	1,067,577
Comments: Loan funds not anticipated to be received this fiscal year, to be spent on the development of the Water Treatment Plant.			